

# POSITIONS VACANT



## International Islamic University Chittagong

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Dhaka Campus: House # 22/B, Road # 02, Dhanmondi R/A, Dhaka -1205. Tel:02-8620115

Applications are invited on prescribed form from qualified candidates for the following posts.

### For Chittagong Campus:

- 1) Professor/Associate Professor: 02 (Two) : EEE-01, Pharmacy- 01
- 2) Assistant Professor/ Lecturer : 04 (Four): for EEE Department (Male)
- 3) Lecturer-09 (Nine):  
04 (Four) : for CSE Department (Major in CSE-01, EEE-01 & Physics -02) Male  
01 (One) : (Major in HRM-01) City Campus (Male)  
03 (Three):for DBA (Accounting-01, Management-01 & Finance-01) Permanent Campus (Male)  
01 (One) : for EEE Department (Major in CSE) Male
- 4) Director- 01(One) for Library & Information Division (Male)
- 5) Senior Asstt. System Analyst cum Web Master-01 (One): for IT Division (Male)
- 6) Senior Assistant Director -01 (One) for Library & Information Division (Male)
- 7) Administrative Assistant-01 (One) for Library & Information Division (Male)
- 8) Lab Attendant - 03 (Three):for Female Campus (Female)
- 9) Book Sorter -01 (One) for Central Library (Permanent Campus) Male

### Qualification & Experience required for the above posts:

**Professor:** Ph.D./Master with M.Phil/MS (Foreign)/MS with 12/15/19 years teaching experience out of which 5/8/10 years as an Associate Professor. At least 12 (Twelve) publications in standard refereed journal out of which 05 (five) as an Associate Professor.

**Associate Professor:** Ph.D./Master with M.Phil/MS (Foreign)/MS with 6/7/9 years teaching experience out of which 4/5 years as an Assistant Professor. At least 07 (Seven) publications in standard refereed journal out of which 05 (five) as an Assistant Professor.

**Assistant Professor:** 4-yr Bachelor degree in EEE (Master will get preference) with (04) four years teaching experience. At least 02 (Two) publications in standard refereed journal

**Lecturer-** a) **EEE/CSE:** 4-yr Bachelor degree in EEE/CSE (Master will get preference). **HRM:** MBA in HRM with BBA Hons, **Accounting/Management/Finance:** BBA (Hons) MBA in relevant field. b) **Physics:** Master degree with Hons in Physics. At least one 1<sup>st</sup> Class in Honors/Master or equivalent in CGPA.

**Director:** Master degree with Hons in Library & Information Science and 10 (Ten) years experience in relevant field out of which at least 06 (Six) years experience in Deputy Director/Additional Director

### Sr. Asst. System Analyst:

a) B.Sc. Engg or 04 years B.Sc. in Computer Science or Master's in Physics/Applied Physics/ Mathematics /Statistics/Computer Science or equivalent with minimum of 07/05 years experience in Computer Programming as an Assistant Programmer or its equivalent post in Scientist/research environment especially in System Support & Networking. Experience in web page designing & maintenance will get preference.

b) Associate Membership of Professional Society. This will not be applicable for Engineers

**Senior Assistant Director:** Master degree with Hons in Library & Information Science and 03 years experience in relevant field. Computer Literacy is necessary

**Administrative Assistant:** Bachelor degree in any discipline. Candidate must have Diploma in Computer Science with Arabic background.

**Lab Attendant:** H.S.C. in Science. Diploma course in relevant field with practical experience will get preference. Higher post may be given to the candidates having 04 years Diploma from a recognized Polytechnic institute.

**Book Sorter:** H.S.C. Certificate course in Library Science from a recognized institute is a must

☛ Benefit of 50% house rent, two Eid Bonus @ basic salary & PF. Additional remuneration for exam works & extra classes for teaching position.

☛ Candidates having a Third Class at any level need not apply for teaching position unless they have a Ph.D.

☛ Application form is available both at Registrar's Office & IIUC Dhaka Campus, House # 22/B, Road # 2 Dhanmondi, Dhaka or may be down loaded from web-site. ([www.iiuc.ac.bd](http://www.iiuc.ac.bd)).

☛ Candidates for the post of Administrative Assistant, Lab Attendant & Book Sorter should be within 35 years of age. Age may be relaxed in case of candidates serving at IIUC.

Self hand written applications with relevant academic documents in 07 complete sets alongwith a bank draft of Tk.100.00 in favor of Registrar, IIUC payable at IBBL, Chawkbazar Branch, Chittagong (or receipt of cash payment in the ACFD of IIUC) should reach undersigned by July 20, 2010. Candidates, who applied earlier for post of Lecturer in EEE & Lab Attendant need not apply again.

Please mention the name of the 'Post & Division/Department' on the Envelope for which applied. Candidates serving in any organization must apply through proper channel. The candidates if necessary, may have to sit for a written test prior to the interview.

**Registrar, International Islamic University Chittagong**